

**Jim Doyle**  
Governor

**WISCONSIN DEPARTMENT OF  
REGULATION & LICENSING**

**Celia M. Jackson**  
Secretary



1400 E Washington Ave  
PO Box 8935  
Madison WI 53708-8935  
Email: web@drl.state.wi.us  
Voice: 608-266-2112  
FAX: 608-267-0644  
TTY: 608-267-2416

**FUNERAL DIRECTORS EXAMINING BOARD SCREENING PANEL  
ROOM 179A, 1400 EAST WASHINGTON AVENUE, MADISON, WI  
CONTACT: DENNIE PETERSEN (608) 267-5224  
Tuesday, May 17, 2005  
9:00 A.M.**

1. Call Open Session to Order
2. Convene To Closed Session to consider discipline (s. 19.85(1)(B), Stats., and to consider individual histories or disciplinary data (s. 19.85(1)(f), Stats.
  - a. Screen complaints received from the public against credential holders. The panel consists of two Board members and Department Staff.
3. Reconvene to Open Session
4. Vote on Items Considered or Deliberated Upon In Closed Session
5. Adjournment

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**FUNERAL DIRECTORS EXAMINING BOARD MEETING  
ROOM 179A, 1400 EAST WASHINGTON AVENUE, MADISON, WI  
CONTACT: Kimberly Nania (608) 261-2393  
Tuesday, May 17, 2005  
9:30 A.M.**

1. **CALL TO ORDER**
  - a. Declaration of Quorum
2. Adoption of Agenda
3. Approval of Minutes (February 8, 2005)
4. Administrative Report
  - a. Jerry Lowrie, Bureau Director
    - i. Board Roster
    - ii. 2005 Meeting Dates
    - iii. Summary Reports on Pending Court Cases, Disciplinary Cases and Administrative Rules and Press Releases
    - iv. To-Do List
    - v. Small Business Review Committee
5. Travel
  - a. 101<sup>st</sup> Annual ICFSEB Convention April 9-10, 2005 – Report – David Olsen
6. Legislative Update/Recap
  - a. SB 274/AB 559 Authorizing the Cremation of Human Remains - Update
7. Continuing Education Issues
8. Examination Issues
9. Credentialing
10. Practice Issues- Legal Counsel
  - a. Notice of Removal of a Human Corpse - Update
11. ICFSEB
  - a. AEFSB April 23, 2004 Minutes- Information
12. Division of Enforcement
13. Board Member Activity
14. Visitors Comments
15. New Business
16. Presentation of Proposed Stipulations by Division of Enforcement or any that may be Submitted after Mailing of the Agenda

17. **CONVENE TO CLOSED SESSION to deliberate on cases following hearing (s. 19.85(1)(a), Stats.; consider closing disciplinary investigation with administrative warning (s. 19.85(1)(b), Stats. and 440.205, Stats., to consider individual histories or disciplinary data (s. 19.85 (1)(f), Stats.; and, to confer with legal counsel (s. 19.85(1)(g), Stats.)**
  - a. Monitoring Report or any Received after Mailing of Agenda.
  - b. Case Closings and Case Status Report or any Submitted after Printing of Agenda.
    - i. 02 FDR 026
    - ii. 04 FDR 013
    - iii. 02 FDR 006
  - c. Deliberation on Proposed Stipulations or any Signed after Printing of Agenda
    - i. Richard A. Bertram, Dommersnaes-Bertram Family Funeral Home 02 FDR 040
  - d. Deliberation on Proposed Disciplinary Actions Submitted after Printing of Agenda
  - e. Deliberation on Administrative Warnings or Disciplinary Actions Submitted after Printing of Agenda
    - i. 04 FDR 013
  - f. Reinstatement Requests or any Submitted after Printing of Agenda
  - g. Application Review or any Submitted after Printing of Agenda
  - h. Examination Issues

18. **RECONVENE TO OPEN SESSION**

19. Vote on Items Considered or Deliberated Upon in Closed Session, If Voting is Appropriate  
DOE – Signatures for Proposed Stipulations, Orders and Administrative Warnings.

20. **ADJOURNMENT**

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MEETINGS AND HEARINGS ARE OPEN TO THE PUBLIC UNLESS OTHERWISE NOTED. IF A BOARD ADJOURNS TO CLOSED SESSION, RECONVENES IN OPEN SESSION TO VOTE ON ITEMS CONSIDERED IN CLOSED SESSION, AND DURING VOTING DETERMINES THAT ADDITIONAL DELIBERATIONS ARE NECESSARY FOR VOTING, THE BOARD MAY ADJOURN TO CLOSED SESSION TO CONTINUE DELIBERATIONS AND THEN RECONVENE INTO OPEN SESSION FOR VOTING.

Meetings and hearings may be cancelled without notice. Times listed for meeting items are approximate and depend on the length of discussion and voting. The board may also consider in closed session, stipulations filed after the printing of this notice. Meetings may be confirmed by a telephone call to the listed contact person. Examinations are open only to authorized candidates. Times listed for the commencement of disciplinary hearings may be changed by the examiner for the convenience of the parties. All meetings are held at 1400 East Washington Avenue, Madison, Wisconsin, unless otherwise noted. For a complete copy of the board's agenda, contact the board listed above. Interpreters for the hearing impaired provided on request. Contact the Affirmative Action Officer, (608) 266-2112.